



2019 Bands of America Championships
IMPORTANT REMINDERS
Regional and Super Regional Championships



Communications for the 2019 fall season will be sent via email with a link to access forms and information. All forms that need your completion are available on the [Director's Info](#) webpage and can be submitted online. Please verify the email address receiving this communication is where you wish to receive future communications.

Please check with your IT Department to ensure that emails from musicforall.org will not get sorted as spam, delaying communication.

ONLINE DIRECTOR'S CHECKLIST

Music for All will track all forms submitted for the Fall Championships on the [Director's Checklist](#) via the **Directors** area of our website. This checklist will include all items that were submitted by mail, fax, online or email. **It may take up to five business days after receipt of any document before it is posted on the checklist. Please check your paperwork status online before contacting our office.**

***Note:** Copyright paperwork will be listed as 2 segments. Once we receive your copyright report it will be posted to the checklist within five business days. Once the report is processed, your copyright status will be updated to show that all of your materials have been reviewed.*

FALL INFORMATION FORM AND PROGRAM BOOK/SCRIPT INFO FORM

Links to the online Information Form and Program Book and Script Information Form are included as part of this mailing, and can also be found at: <https://marching.musicforall.org/directorinfo/>. These forms must be completed by **September 1st** for us to be able to include your band's information in the program books and scripts.

BUS AND EQUIPMENT TRUCK PARKING PASSES

Please review the Bus and Truck Parking Information included in this communication for a general overview of parking passes and associated parking fees for Regional and Super Regional Championships. The Parking Pass Request Form and payment for passes (if applicable) must be submitted by **September 3**. Parking passes will be emailed to directors immediately after purchase.

ENROLLMENT VERIFICATION FORM

The Enrollment Verification Form must be completed by your school's principal. This is to verify your school's enrollment and determine your band's classification for the 2019 season. The form is only available online and its link will be emailed directly to your school's principal before **August 15**. The form must be submitted by **September 3**.

ARRANGEMENT LICENSING

Please remember that both U.S. copyright law and Music for All policies require that you obtain permissions to arrange for your custom arrangements. To avoid breaching copyright law, we advise you to submit your requests before you start working on the arrangement. You should allow at least eight weeks to clear all the rights to your music. Please go to the Copyright Resources page on the musicforall.org website if you need additional information, direction on how to clear your rights, or assistance with securing your rights. www.musicforall.org/copyright

STUDENT ROSTERS, CERTIFICATES, AND SEGMENT PATCHES

Music for All uses the count of students on your roster for the number of championship segment patches you receive for your students. We also ask that you include student contact information if possible so that we can communicate information about other Music for All opportunities and advocacy efforts to students and their families. You may upload an Excel version (.xls, .xlsx, .csv) of your student roster as part of the online Fall Information form or the [Roster Submission Form](#). If you are participating in a Regional on or before **September 28**, upload your file no later than **August 18**. Shows after that date upload the file no later than **September 3**. Submission is only via the online form. Music for All will be able to prepare and provide your personalized certificates and your student segment patches for presentation on-site at the event awards ceremony only if you submit your roster by the deadline.

If your roster is not submitted by the deadline, we will be unable to print and provide your certificates and segment patches that are normally presented during the preliminary awards ceremony. If you provide your roster after the date above, Music for All will print and mail your certificates and segment patches after the conclusion of the season in mid-November. Postage costs will be billed to your band.

Music for All is highly engaged as an advocate of music education in schools. Demographic and program participation numbers are essential to these efforts. We ask that you provide the roster names and contact information, unless expressly prohibited by school or district policies, so that we can strengthen our efforts to support music education and to communicate those efforts to your program's families.

GENERAL EVENT PROCEDURES DOCUMENT

The General Event Procedures is a document that can help familiarize you with procedures that are standard at all Bands of America Championships. Approximately 30 days prior to each event, we will release an event-specific, individual Event Procedures document as part of each event's final communication. Even if you are a director that has participated at BOA events in previous years, please read this document carefully, as some procedures have been updated or added for the 2019 season.

PRINCIPAL/SCHOOL ADMINISTRATORS INVITATION TO THE 2019 BANDS OF AMERICA CHAMPIONSHIPS

Music for All is grateful to your school's administration for their support of not only your music program, but the performing arts. To show our appreciation, Music for All would like to offer your principal and/or other school admin four day passes for each Regional or Super Regional Championship in which your band is participating. More information will be sent directly to each principal in late August.

PROCEDURES AND ADJUDICATION HANDBOOK

Please download the 2019 Bands of America Official Procedures and Adjudication Handbook ("rulebook") and review it carefully. [Click here to view and download the 2019 Handbook.](#)

NEW RULE CHANGES

Below are highlights of changes made to the BOA Adjudication Handbook for the 2019 season. A more detailed list can be found on page 2 of the PDF version of the Handbook.

The most significant changes for 2019 include:

Corporate Sponsorship and Branding

Music for All depends on a variety of resources in order to support the organization's mission and vision; including ticket sales and admissions, the sales of merchandise, as well as sponsorships and the raising of grant funding from other institutions. In order to maintain the substantial contribution that our sponsors provide and in order to maintain the value and integrity of our family of sponsors, the use of a corporate brand, logo, or mark is not allowed in a performance or on the performance field without the prior written approval of Music for All.

Exceptions: Equipment that arrives with a manufactured logo that is original or within the normal practice of the manufacturer or equipment that incorporates a Band/School name, insignia and/or logo.

Director/Staff Credentials

All Directors/Staff will need an identifying credential for each Band that the Director/Staff Member is representing. For example, if a Director/Staff Member is working with and representing two Bands, that individual will need to be properly credentialed with a badge/pass from each of those two competing Bands.

Other helpful reminders include:

- Bands are permitted a minimum performance time of six minutes at all Bands of America Championships. (20.01, 20.05)
- Staging (props, backdrops screens, or similar objects) built and/or used by bands at Bands of America events shall be limited to a maximum total height of twelve feet, including wheels, platforms, safety railings, other equipment, or other props placed upon the staging. Soft props used for staging, which use air to create an effect, (i.e. streamers, fabric, inflatables, or similar

material) are permitted up to a height of twenty-five feet. Materials such as wood, metal, plastic, PVC pipe, aluminum or other rigid properties that might be used as a support are not permitted above the twelve feet limit. (23.01)

- Bands may only pre-set props and equipment in the designated staging area (end zone or front side) when directed by Bands of America officials. Enclosed venues (domes) may suggest a specific sequence of items in the flow. All props and equipment must be designed and be of a quantity so as they may be brought into the Performance Area from the staging area within the participant's allotted four-minute set-up and warm-up time. (23.04)
- Any tie for an overall championship (Regional Champion, Super Regional Champion, Grand National Champion) will not be broken but rather be awarded to the two or more bands with a tie in their final score. (Section 28)

PROP RULES REMINDER

Per the Bands of America Official and Adjudication Handbook, section 23.01:

Staging (props, backdrops, screens, or similar objects) built and/or used by bands at Bands of America events shall be limited to a maximum **total height of twelve (12) feet**, including wheels, platforms, safety railings, other equipment, or other props placed upon the staging.

Soft props used for staging, which use air to create an effect, (i.e. streamers, fabric, inflatables, or similar material) are permitted up to a height of twenty-five feet. Materials such as wood, metal, plastic, PVC pipe, aluminum or other rigid properties which might be used as a support or ribbing are not permitted above the twelve feet limit.

No participant may be, or be placed on, any portion of any prop where the **participant's feet are more than six (6) feet** above the playing surface of the stadium, unless appropriate safety railing and/or other safety equipment are in place and use. **Exception:** Drum Major podiums may exceed twelve (12) feet and Drum Majors may stand more than six (6) feet above the playing surface if he/she is using a podium and provided such podium has appropriate safety railings.

EATING LOCATIONS AT FALL CHAMPIONSHIPS

Please review the Picnic Information included in this communication for more details about feeding and watering your band at Regional and Super Regional Championships.

JUDGE COMMENTARY AUDIO DELIVERY

Music for All utilizes a digital adjudication system, CompetitionSuite. We anticipate that the following adjudication process will remain similar to the process that was used in past years:

By mid-September, you should receive an email from CompetitionSuite to create or update your profile. You can add members of your staff, cell phone numbers for text alerts and other information to assist in receiving judge commentary from your performance.

Approximately 90 minutes after your prelims performance, you will receive a text message to your primary director phone number letting you know that your commentary files are beginning to upload for your review. You can then open the CompetitionSuite phone/tablet application, visit the CompetitionSuite website or call the number from which you received the text message to listen to your commentary.

All scores and adjudication sheets (both prelims and finals) will be held until the end of the finals awards ceremony. All scores will be available online via CompetitionSuite. No scores or recaps will be released prior to the conclusion of the finals awards ceremony. Due to the online system, you will no longer need to meet a Music for All representative at field level to gather your sheets or recaps.

A reminder email will be sent by the Tuesday after each event if you misplace the link to access your sheets or scores.

ADULT CREDENTIALS

Upon checking in on-site, all bands will receive six director name badges valid for both prelims and finals, as well as 25 field passes, valid for prelims only. Bands performing in finals will receive a new set of 25 finals field passes (plus any additionally purchased field passes) at the Finalist Directors' Meeting. The badges will contain the names indicated on the [Director Name Badge and Additional Credentials Form](#).

- Name badges and field passes are valid for flow areas and field access during your band’s performance ONLY. Name badges and field passes allow entrance into the stadium concourse and spectator seating areas. Passes must be visible when entering the stadium.
- **Field passes are not tradable and may not be shared with other participating bands.** The use of field passes will be monitored and penalties assessed for abuse of the rules.
- Competing Band Field Passes for Finalist Bands will be handed out at the Finalist Director Meeting.
- Nurses are not exempt from the field pass policy and must have a pass if needed on field during your band’s performance. BOA will provide an on-site medical crew all day.
- Driver wristbands will be distributed at Band Check-In. The number will be derived from your parking pass request form. Driver wristbands are valid for prelims and finals, for spectator entry only. **Driver wristbands are not valid for field access.**

Additional Field Passes: Bands may purchase up to 10 additional credentials. All additional credentials must be purchased by the Tuesday before the event by credit card only. The combination of additional name badges and field passes may not exceed 10. Of those ten, a maximum of 4 may be name badges. (BOA Adjudication Handbook Sections 6, 9, 14, 17). To purchase additional passes, you must do so on the [Director Name Badge and Additional Credentials Form](#).

COOPERATIVE TICKETS

Your cooperative tickets will be mailed to you two weeks prior to each show. The type of Regional in which you are enrolled determines the number of cooperative tickets you will receive, as follows:

Show	Type of Regional	Number of Cooperative Tickets Issued
McAllen, TX	Early Season Regional	15 day passes
Toledo, OH	Early Season Regional	15 day passes
Louisville, KY	Early Season Regional	15 day passes
Austin, TX	Early Season Regional	15 day passes
Flagstaff, AZ	Early Season Regional	15 day passes
Cedar Falls, IA	Early Season Regional	15 day passes
Obetz, Ohio	Early Season Regional	15 day passes
Dallas, TX	Regular Season Regional	20 day passes
Houston, TX	Regular Season Regional	20 day passes
College Park, MD	Regular Season Regional	20 day passes
Muncie, IN	Regular Season Regional	20 day passes
Midland, TX	Regular Season Regional	20 day passes
Orlando, FL	Regular Season Regional	20 day passes
Johnson City, TN	Regular Season Regional	20 day passes
Waco, TX	Regular Season Regional	20 day passes
Powder Springs, GA	Regular Season Regional	20 day passes
Lynchburg, VA	Regular Season Regional	20 day passes
Bakersfield, CA	Regular Season Regional	20 day passes
St. George, UT	Regular Season Regional	20 day passes
Indianapolis, IN	Super Regional	20 GA tickets for each session*
St. Louis, MO	Super Regional	20 GA tickets for each session*
San Antonio, TX	Super Regional	20 GA tickets for each session*
Grand National Championships		20 GA tickets for semifinals

*There are three sessions for each Super Regional: Friday Prelims, Saturday Prelims and Saturday Finals.

Reminder: Complimentary General Admission tickets **cannot** be upgraded to reserved tickets.

Note: Day passes are valid for both preliminary and finals competitions. You will only receive the amount and type of tickets indicated in the chart above, but additional tickets can be purchased online from the [Music for All Website](#).

MUSIC FOR ALL PHOTOGRAPHY AND RECORDING POLICY

Please share this information with your parents and boosters to avoid surprises at the gate. Still cameras (digital or film, professional or otherwise) are allowed into the stadium and may be used from stadium seating, but not on the field. **Videotaping is not permitted without the express written consent of Music for All.** Tripods, or other similar equipment that may obstruct the view or path of travel of others, are not allowed. The issuance of a “Field Pass” or other non-media BOA Credential does not include the right to use a camera on the field. Pass holders must go into stadium spectator seating to use their cameras. More details will be included in the enclosed Important Event Procedures for each Regional.

PROFESSIONAL PHOTOS BY JOLESCH ENTERPRISES – ACTION, GROUP, SECTION

Jolesch Enterprises, the Official Photographer of Bands of America Championships, will be on site to capture professional photos of your students in action, as well as the official group and section photos commemorating your 2019 Bands of America Championship appearance. Photos can be ordered on site or online at www.bandgroupphotography.com

REMIND YOUR STUDENTS & PARENTS – OFFICIAL BOA SOUVENIRS

2019 Official Bands of America and Music for All Merchandise, including the Commemorative 2019 BOA Championship T-shirts and event souvenirs, will be available for purchase onsite at the BOA souvenir stand and online at <https://shop.musicforall.org/>. Please tell your students and their families so they can bring home a BOA souvenir! Bands of America Championship merchandise – powered by Pepwear!

LIVE STREAM on FloMarching.com

All Bands of America Championships will be live streamed. Music for All has partnered with FloMarching, a website dedicated to covering the world of competitive marching bands and the marching arts. If you have band parents, alumni, administrators, and supporters who cannot come to the event, the live stream offers a way they can watch all performances at every Bands of America Championship. Visit FloMarching.com to see the monthly and annual subscription options. Please share this opportunity and link with your band family. An annual FloMarching subscription provides access to year round coverage of Marching Arts including Bands of America, Drum Corps International and Winter Guard International events, all for a single subscription.

2019 CHAMPIONSHIP PATCHES

2019 Bands of America Regional Championship Patches will be available for purchase this fall online and at every Regional at the BOA souvenir stand. [View the flyer](#) to access the online order form and to pre-order 50 or more patches at a discounted price. In addition, BOA recognizes each and every student in the Regional Championship as a participant with a specially designed participant segment intended to complement the Championship patch.

HOUSING FOR SUPER REGIONALS AND GRAND NATIONALS

All competing bands and their booster groups utilizing hotel accommodations for their stay during the Indianapolis Super Regional, St. Louis Super Regional, San Antonio Super Regional, and Grand Nationals are required to make their hotel reservations through the Bands of America Housing Bureau for the respective event. [Click here to view links for the Fall Housing Bureau.](#)

Note: Groups requiring housing at the Johnson City, TN Regional Championship must spend at least one night in a Bristol, Kingsport or Johnson City Hotel property.

Grand Nationals and Super Regionals: Earlier this spring, the Grand National Housing Bureau and Super Regionals Housing Bureau information was sent out. This information is available for your reference at the link above. As a reminder, ALL Grand Nationals and Super Regional participants who choose to stay in a hotel are required to use a participating Housing Bureau hotel as stated on your signed application/contract. If you do not need a hotel for Grand Nationals and would prefer to secure a non-hotel facility for housing or for rehearsal space, you can review the Facilities Contact List to review a list of Indianapolis area schools that may allow for overnight accommodations.

Regionals: Bands attending Regionals are not required to use a housing bureau; however, Music for All can assist you in securing hotel accommodations for Regional Championships. By securing hotels on a case-by-case basis, we can work to find a hotel in your preferred location and within your budget. Visit the above link for more information.

If you need special assistance or more information regarding the Housing Bureau, feel free to contact the Bands of America Housing Coordinator at 866-577-8829 or send an email to housing@musicforall.org.