



San Antonio Super Regional Championship, presented by Yamaha

IMPORTANT EVENT PROCEDURES

November 1-2, 2019 – Alamodome – San Antonio, TX



National Presenting Sponsor

This document contains important details specific to the San Antonio Super Regional, and is a supplement to the General Event Procedures document released in the August Important Reminders for Directors Information. Please review the General Event Procedures document if you haven't already:

<http://www.musicforall.org/directorslounge>

PLEASE NOTE – THE ALAMODOME WILL BE USING A “CLEAR BAG POLICY” FOR ALL SPECTATORS. PLEASE SEE THE INFORMATION SHEET INCLUDED WITH THIS PACKET FOR MORE DETAILS.

PRE-PERFORMANCE FLOW:

Band Check-In

- Directors should report to Band Check-In upon arrival to the Alamodome. **Band Check-In**, located near the entrance of the bus parking lot (Lot B), off of Cherry Street.
- Your check-in packet will consist of your 25 Championship Prelim field passes, your six name badges, an updated performance schedule and other relevant event information.
- Band Check-In will open 30 minutes prior to the first band's warm-up time on Friday and Saturday.
- You may check-in on Friday even if your band does not perform until Saturday. Check-In will close at 6:00pm on Friday.

Pre-Draw Finals for the Super Regional

- When you check in at the event, you will draw a number from the BOA Tumbler.
- Numbers will range from 1 to 80 (or total number of bands in the Championship).
- We will document your drawn number on our master board of Pre-Draw Finals performance times.
- At Super Regional Championships, the Finals Performance schedule will be derived by assigning the top seven scoring bands from prelims the last seven performance times in numerical order according to the pre-draw. The next seven will be assigned the first seven performance times in numerical order according to the pre-draw. (Rule 7.02)
- Boards will be updated as bands check in for the event.
- Board will be located at Band Check-In, and posted on social media for you to follow along throughout the preliminary competition.
- A Finalist Directors meeting will still occur on Saturday evening. The official Finals schedule will be distributed as well as field passes and information regarding the Finale Ceremony.

Super Regional Preliminary and Finals Championships

- Two panels will be utilized for Super Regional Prelims. The judging responsibilities will be divided into Prelims 1 and Prelims 2 panels, alternating between blocks (a group of up to 14 bands performing back-to-back). To best balance the championship, a historical record of this championship's past three (3) years of Finalists will be distributed evenly between Prelims 1 and 2.
- 14 bands will advance from the preliminary competition.
- For determining the Finals Competition, the five (5) highest scoring Bands in each Prelim panel (10 total), regardless of class, will advance; plus, the next four (4) highest scoring bands determined from a combination of remaining scores from Prelims 1 and 2, regardless of class, will advance.
- The first competing band of Finals will perform at 7:30 PM.
- Any Class Champion Band, if not among the highest scoring Bands performing in Finals, will be invited to perform in exhibition at the opening or closing of the Finals competition.

Competing Band Name Badges and Field Passes

- All bands are guaranteed 31 credentials as part of their enrollment fee – 6 director name badges and 25 field passes. Field passes are **valid for prelims only**. Name badges are valid for both prelims and finals; names are determined by those entered on the Director Name Badge and Additional Credentials Form. Distribution of the name badges is ultimately the decision of the head director.
- A band may purchase up to 10 additional credentials. **All additional credentials must be purchased by October 29th (the Tuesday prior to the event) with a credit card.** The combination of additional name badges and field passes may not exceed 10. Of those 10, a maximum of 4 may be name badges. Additional credentials will not be available for purchase on-site.
- Field passes are not tradable and may not be shared with other participating bands. The use of field passes will be monitored and penalties assessed for abuse of the rules.
- Holders of Field Passes may not take photographs from the field level. Pass holders may go into the spectator seating area during the performance where taking of personal photos is allowed. Video and audio recording is not permitted from the field or the stands, without News Media Video credentials, requested in advance and pre-approved for eligible media by Music for All.
- Competing Band Field Passes for Finalist Bands will be handed out at the Finalist Director Meeting.
- Nurses are not exempt from the field pass policy and must have a pass if needed on field during your band's performance. BOA will provide an on-site medical crew all day.
- Wristbands for bus and truck drivers will be distributed at Band Check-In. The number will be derived from your parking pass request form. Wristbands are valid for prelims and finals spectator entry only. Wristbands are not valid for field access.
- **Bands of America does not provide bus driver or staff hospitality areas.**

Bus/Truck Parking Passes

- At the San Antonio Super Regional Championship, bus/truck parking passes are \$35 (\$40 if purchased onsite). If you have not submitted a parking pass request, please complete the form immediately.
- Once you complete your online parking pass order, you will receive an email containing your passes. You may only print the number of parking passes you paid for in the form. The number of vehicles admitted into the lots will be verified by BOA Staff. If you need to purchase additional passes, please fill out the form again.
- **A San Antonio Super Regional parking pass is required for each bus and truck. Please display the pass prominently in the front window of the vehicle. For the safety of your students and all attendees, NO VEHICLES will be admitted to the lot without the appropriate pass.**
- There will be no staff parking passes available for this event. Any personal vehicles need to park in a spectator lot, or make other offsite arrangements.
- Bus/Truck parking passes may NOT be used in personal vehicles or RVs/campers. Parking Pass procedures and rules DO APPLY to staff vehicles.

Bus/Truck Parking Location and Procedures

- **ONLY BUSES SHOULD REPORT TO LOT B**, located off of Cherry Street, southeast of the Alamodome (see Site Overview & Area Maps). Equipment trucks should report to the **OFFSITE TRUCK HOLDING LOT** (see Site Overview and Offsite Lot Maps) if arriving prior to your **TRUCK UNLOAD TIME** in Lot A (see Prelims Schedule for times). Please see the prelims schedule to find your Lot A arrival time. This report time will be strictly enforced.
- BOA Staff will be on hand to meet you upon arrival and will give your drivers parking instructions.
- Physical or musical warm up, or other organized activity (including stretching), is **NOT** allowed in the parking lots and is **ONLY** allowed in the official warm-up areas during your assigned warm-up time. Organized stretching is considered warm-up.
- No eating is allowed in the Bus/Truck parking areas. Please utilize the nearby Band Picnic Area (it is necessary to reserve space/time), or plan to have your group eat on your buses. Please see information below regarding the off-site picnic area & catering option available through the Alamodome.

- BOA is committed to providing safe and secure venues and events. Your compliance and cooperation are appreciated.

Band Warm-Up

- **The new Indoor Warm-Up room flow from 2018 will again be utilized.**
- Band warm-up areas are located inside the Alamodome (see Site Overview Map). Each band will have use of two large meeting rooms.
- It is your responsibility to report to the Southeast Field Entrance at your designated time, in order to transit to your warm-up rooms.
- All band warm-up rooms have single door entryways, and any equipment/personnel brought through the indoor flow must go into your rooms. To assist with traffic flow the hallway must remain clear.
- Wired metronomes/tuners/speakers are allowed at moderate levels. There must be no sound bleed to the field.
- While in warm-up, Bands of America staff will monitor your time and direct you to the Band Entrance Gate for your report time as listed on the prelim schedule.
- Your warm-up official will signal you, or someone you designate at 15 minutes, 5 minutes, and 2 minutes before you must be clear of the warm-up area.
- **Your pit will move toward the field gate 15 minutes prior to the rest of the band.**
- Bands may **NOT** warm up or rehearse on site, except during their assigned warm-up period and **ONLY** at the assigned locations. Remember, there is no warm up (musical or physical) allowed in the parking areas at BOA events. **Failure to comply with warm-up regulations may result in a penalty.**
- If you arrive late for your warm-up time, you cannot stay past your 45 minute scheduled time. You will be dismissed from warm-up on time so that you will arrive to the band entrance gate on time.
- If you wish to have additional warm-up or practice times, you must make your own arrangements off Stadium property.

Percussion Warm-Up

Battery Percussion

- The battery warm-up area is with the band in the designated indoor band warm-up areas.
- Please place your battery in the “outer” room (away from the field).

Pit Percussion

- A separate pit percussion warm-up area is located in Lot A, south of the stadium (see Site Overview Map).
- Pit percussion may not warm-up with the band, due to routing and door size limitations.
- Due to the proximity of the stadium, loud percussion instruments (cymbals, drums, etc.) may be prohibited during warm up. Please be prepared to utilize only mallet keyboard instruments with soft mallets in the designated pit warm-up areas, if deemed necessary. **There can be no sound bleed into the stadium.**
- Pits will report to the Southeast Field Entrance at their designated time (15 minutes prior to the band’s gate report time).

Color Guard Warm-Up

- Color Guard Warm-Up will be located outdoors, on the North Plaza of the Alamodome.
- Additionally, there is an optional indoor, shared area, located near the indoor band warm-up areas. Tossing is not allowed in the indoor space, due to low ceiling heights. Woodblocks, metronomes, etc. are not allowed in the shared indoor space (handclaps only for timekeeping). Please see the site overview map for locations.

During Your Warm Up

- **Wireless microphone transmitters, wireless networks, and audio and/or lighting control devices may interfere with performances in the stadium and, therefore, may not be used in warm-up areas.** Please avoid any wireless signals that may interfere with a performing band on the field.
- Wired instruments including guitars, keyboards etc. may be used in warm-up at reasonable volumes or while not amplified.

Instrument Repair

- Hillje Music will again serve as the official music store for the event, and provide on-site instrument repair service for minor repairs. Their trailer will be located in the loading dock, near the Southeast Field Entrance Tunnel.

PERFORMANCE VENUE INFORMATION:

Motorized Vehicles

- ATV's and similar motorized vehicles are allowed into the stadium.
- **All vehicles must have sufficient covering underneath the engine of the vehicle.** There cannot be any acid, fuel, or oil drop on the turf.
- **At no time may a motorized vehicle be inside the playing area of the field. Vehicles can only be driven on the turf surrounding the field.** Please use care while driving to avoid any damage.
- Please unlock the wheels on your equipment when in transport. To prevent damage to the playing field, it is recommended that all large instruments and props utilize pneumatic, or similar-style wheels, of sufficient size and rating for weight.

Gate Dimensions and Stadium Flow

- The Southeast and Southwest Field Entrance/Exit tunnels are 13' high, and 18' wide.
- The indoor route to warm-up is 8' high (at the lowest point).
- Reminder: Rules regarding the use of props at Bands of America events are still in effect. Be sure to read Part Two-Section 22.01 of the 2019 BOA Adjudication Handbook. Props made of hard materials (i.e. plastics, metals, etc.) may not exceed 12 feet in height.

Field Marks Present

The Performance Field will have TWO sets of markings:

- NCAA/Texas HS markings (60' from each sideline, and 40' apart) will be in WHITE, and appear every five yards as well as typical "insert" markings every yard.
- Traditional High School markings (dividing the field into equal thirds, 53'4" from the front and back sidelines) will be in YELLOW, and will be marked every five yards only.
- Logos from the Alamodome will also appear on the field. Please contact our office for any questions or more details.

Exit from the Field & Photos

Prelims:

- At the conclusion of your PRELIMS performance, **please exit toward the front (Southeast) corner**, and then proceed into the SOUTH end zone seating area. Group photos will be taken (in sections 122-124) by Jolesch Enterprises. After your group photo, **students will continue moving UP onto the south concourse for section pictures.** Students needed for equipment movement will return for movement after pictures.
- Students who assist in transporting props and equipment will have a small area in the DOCK area to drop equipment and return for photos.
- During photos, pit crews, prop movers, etc. will be asked to continue moving directly to the lot to prepare for reloading.
- All student performers will need to have their hand stamped when EXITING to allow for re-entry to the stadium.
- Those with a director badge or field pass WILL NOT need to be stamped.

Finals:

- For Saturday night, all performers and equipment will exit directly through PIT EXIT.

GENERAL INFORMATION:

Directors Viewing Area on Judging Level

- The traditional directors' viewing area will be located near the top of the lower level, near the 50-yardline, and accessible from field level, will be available for directors during your performance.
- A secondary directors' viewing area will also be available, located on Club Level (Level 4, near the judges' booths). This area is available **ONLY** for competing band staff **DURING YOUR BAND'S PERFORMANCE**. This area can be accessed via the west elevators.
- Each band will be allotted up to **TWO** passes per band authorizing entry to the Club Level viewing area. Please indicate your desire to use this area when you arrive at band check in. You will be given a special pass at that time.
- After picking up your passes, you may proceed to the designated booth on Club Level approximately 10 minutes prior to your performance and wait outside the room. You will be allowed into the booth **ONLY** when your band takes the field, and you must leave the room and Club Level as your band is exiting the field.
- Bands who remain on the Club Level, or other restricted areas, outside of their allotted timeframe will be subject to a penalty.
- Reminder: adults may operate wired or wireless devices from any location outside the Performance Field. As before, students may also operate these devices from these areas or from within the Performance Field. (See Sections 20.05.)

Adjudication Panel and Commentary General Information

- Music adjudicators will include Tim Allshouse, George Boulden, Nola Jones, David Starnes, Ken Turner, Jay Webb, Kyle Weirich, and Daniel Wood.
- Visual adjudicators will include Lee Carlson, Michael Gray, John Howell, Greg Llacer, Chris Moss, and Tim Ochran.
- The Chief Judges will be Gary Markham and Richard Saucedo.
- Specific caption assignments will be distributed on-site at band check-in.
- Your post-event judging questions and concerns should be directed to BOA Chief Judge, Gary Markham, who can be reached at gary.markham@musicforall.org.
- Music for All is utilizing CompetitionSuite this fall, for adjudication scores and commentary.
- In mid-September, you should have received an email from CompetitionSuite to create or update your profile. You can add members of your staff, cell phone numbers for text alerts and other information to assist in receiving judge commentary from your performance.

On-Site Process for Evaluator Commentary and Scores:

- Approximately 90 minutes after your prelims performance, you will receive a text message to your primary director phone number letting you know that your commentary files are beginning to upload for you to review. You can then open up the CompetitionSuite phone/tablet application, visit the CompetitionSuite website or call the number from which you received the text message to listen to your commentary.
- **No scores or recaps, prelims or finals, will be released prior to the conclusion of the Finals Awards Ceremony.** All scores will be available online via CompetitionSuite.
- Due to the online system you no longer need to meet a Music for All representative at field level to receive your sheets or recaps.
- A reminder email will be sent by Tuesday after each event if you misplace the link to access your sheets or scores.

Restrooms and Changing Facilities

- Due to the distance and logistics of entering the stadium, it is recommended for your students to arrive at the Alamodome **IN UNIFORM**, or to utilize your buses for changing.
- A limited number of port-a-lets will be available on the west side of the bus lot, as well as in Lot A near pit warm-up.

Picnic Location and Procedures

- Picnic space is again available on the campus of the Institute of Texas Cultures (located across the interstate from the Alamodome). Due to space limitations, please see earlier communications or contact Music for All to reserve space, if needed.
- Alamodome catering is again providing an option to feed your band. Please see earlier communications, or contact Music for All for more information.
- Please remind your students to appropriately dispose of any trash after use, or take with you when you leave.
- Eating is **NOT** allowed in the bus/truck parking areas because of safety concerns.
- Outside food and beverage is **NOT** allowed to be brought into the stadium, either by students or spectators.
- **The stadium will be cleared and concessions will be closed during the dinner break between Prelims and Finals.** Please review the Picnic Information document for more details about on-site picnic areas for use by bands.

Participant Hydration

- **Bands of America will provide a post-performance water station.** Water stations will be placed near the Jolesch section photo area.
- **Each participating band should plan appropriately for the care of its students throughout the duration of the event.**
- In most cases, Bands of America will have access to facilities to refill or replenish your water supply. Containers, cups, supplies, and the provision of water service itself are ultimately the responsibility of the participant.

Entering the building to be an audience member when not in performance flow

If you are returning, or arriving early, you may unload students in Lot B. Please be prepared to move buses to the off-site lot if necessary.

PRELIMS ONLY: Please access the stadium using the Band Re-Entry Gate on the Southeast corner of Plaza Level. You will need to enter as a group, and have your students' hands stamped upon entry.

FOR FINALS: ANY NON PERFORMANCE GROUP MUST ENTER WITH A TICKET AT THE SOUTHEAST PLAZA LEVEL GATES. Ticket price is \$11 for non-finalist band students (this includes a \$6 fee from the Alamodome & city of San Antonio).

Student Admittance to the Stadium

Prelims – Returning After Performance

- Your students have FREE admittance to the facility for Friday and Saturday preliminary competition.
- Immediately after performance, all students will receive a hand stamp that will allow them stadium access without being in uniform.
- Students with a hand stamp may enter the stadium through the Southeast Plaza Level Gates during Prelims.
- Groups arriving prior to performance should enter the stadium AS A GROUP through the Southeast Plaza Level Gates, escorted by a school official. (Students will receive a hand stamp upon entering.)

Prelims – Arriving Opposite Day of Performance OR Prior to Performance:

- Your students can enter the stadium prior to performance or on the opposite day of performance by entering AS A GROUP through the Southeast Plaza Level Gates, escorted by a school official. (Students will receive a hand stamp upon entering).

Finals

- Finalist band members do not need a ticket or hand stamp, as they will be in uniform.
- If your band performs late in Finals and your students wish to enter the stadium to watch performances, they may enter as a group through the Southeast Plaza Level Gates, escorted by a school official.
- If your band does not perform in Finals, your students WILL need a ticket to enter the stadium.

- A special \$11 GENERAL ADMISSION SUPER REGIONAL STUDENT TICKET can be **purchased at the box office** immediately after the announcement of finalist bands. This \$11 cost includes a \$6 fee from the Alamodome and city of San Antonio.
- These tickets must be purchased as a group. Please send only ONE representative, with proper band identification, to the ticket booth to make the purchase, i.e. the director, booster president, etc.
- These \$11 tickets are for students only, **NOT** for boosters or staff.
- All non-finalist bands will need to enter the stadium through the Southeast Plaza Level Gates for Finals.

Local Time

- The San Antonio Super Regional will operate on Central Time. Please plan your travel and arrival time accordingly.

Spectator Parking

- The spectator lot is located directly east of the stadium, in Lot C. See attached maps for further information.
- There is a \$20 charge for spectator parking. This fee is set, and collected, by the city and stadium.
- Outside food and beverage is **NOT** allowed in the Stadium. Please share this with your parents and boosters in advance.

Music for All is committed to providing safe and secure events.

Weather

Music for All defers to the weather policies and safety protocols of the facilities in which we operate. Music for All will include each school's primary director's cell number for each Regional Remind alerts. Remind is available for download in the Google Play and App Stores. Please download for the latest updates and information.

Safety Success

The support and assistance of parent chaperones is necessary to the success of band activities. A parent's involvement demonstrates a caring and willingness to actively support their child in his/her musical endeavors. Please ensure that your support team and fans are informed, and able to help provide wonderful memories for your students.

Stay Informed

Be sure to read all provided materials and maps. This information will help you and your students to be prepared, and help make it a great day. Please let us know if you have any questions prior to arrival.

Stay Positive

Your enthusiasm and interest may be infectious.

Stay Healthy

Restrooms will be available on site, as are concessions, water stations and emergency medical services. Be clear on what to do in the event of an emergency. Having access to your students medical forms can be helpful and can save time in case of emergency.

Stay Aware

Be engaged with your surroundings. If you see something you know shouldn't be there—or someone's behavior that doesn't seem quite right—say something. Security officials are on site at the event to ensure the overall safety of the event and the patrons. Informed, alert communities play a critical role in keeping our nation safe.